



दिल्ली विकास प्राधिकरण
उद्यान विभाग, उद्यान खण्ड - तृतीय
बी2बी, जनकपुरी, नई दिल्ली-110058



e-TENDER NOTICE NO.: 6/20-21/HD-III/DDA
ई-निविदा सूचना संख्या: 6/20-21/HD-III/DDA

Online item rate tenders are invited for the following works (specialized nature) through E-tendering mode by the Dy. Director (Hort.) Div.-III, B2B Janakpuri, DDA on behalf of Delhi Development Authority in two bid system(Technical and financial) from the eligible agencies/firm/person satisfying eligibility criteria. The bid not uploaded in accordance with the prescribed manner will not be accounted format all.

निम्नलिखित कार्यों के लिए उप-निदेशक उद्यान खंड III, B2B, जनकपुरी, दिल्ली विकास प्राधिकरण की ओर से ई-टेंडरिंग मोड के माध्यम से ऑनलाइन निविदा के लिए जो नीचे बताए गए सभी मानदंडों के अनुसार पंजीकृत और योग्य ठेकेदारों को आवेदन के लिए आमंत्रित किया जाता है।

S. No.	NIT No. & Description of work	Estt. Cost	Last Date and Time of Submission of EMD, Cost of Tender Document and Other Documents on CPP Portal	Time and Date of Opening Eligibility Document
		Earnest Money		
		Time Allowed		
I.	43/DD/(Hort.)-III/DDA/2020-21 Name of Work: - M/o Completed scheme of N/A-II under SWZ. M/o M.P. Green Area Mango Orchard at Sayed Nangloi Ph.- I, II and III. S.H: Deployment of private security guards at site for 365 days.	Rs. 40,10,711/-	09.09.2020 at 3:00 PM	10.09.2020 at 3:30 PM
		Rs. 80,214/-		
		365 Days.		

Eligibility Criteria:- Only those agencies/ Firm/ having successfully completed similar works in following manner during last seven years ending last day of the month previous to the month in which tenders are invited in Government Department or Public Sector Undertaking shall be eligible to apply: -

Three similar completed work each costing not less than the amount equal to 40% of the estimated cost put to tender,
OR

Two similar completed works costing each not less than the amount equal to 60% of the estimated cost put to tender,
OR

One similar completed work of aggregate cost not less than the amount 80% of estimated cost put to tender.

- The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% calculated from date of completion of work to last date of received of application for the tenders.
- Similar nature means "Providing Security Personnel/Services".

Turnover: -

The agency should have annual turnover of more than 50% of the estimate cost during the immediate last three consecutive financial years duly certified by the chartered accountant.

Profit /loss: -

The agency should not have incurred any loss in more than two years during the last five years ending 31st. March, 2019.

Solvency Certificate: -

The agency should submit solvency certificate from scheduled bank for an amount 40% of the estimate cost which should not be more than six months old from the date of submission of tenders.

PSARA License:

The agency should possess PSARA (Private Security Agency Regulation Act-2005) License

Note:

1. The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
2. The intending tenderer should ensure before tendering in DDA that the requisite fee has already been deposited with CRB.
3. For terms and conditions, eligibility criteria, the manner in which Earnest Money, etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. for any assistance on e-tendering, please contact concerned EE or M/s. N.I.C. on email cppp-nic@nic.in or 24 x 7 helpline number 1800-233-7315.
4. Earnest money shall be deposited through RTGS/ NEFT in the account Sr. A.O. (CAU) Dwarka, account no. 01321110000036 with branch of HDFC, New Delhi and IFSC code HDFC0000132. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the bidder in the e-tendering system by the prescribed date. The Dy. Director (Hort.) concerned will get earnest money verified from CAU based on the unique transition reference number against each RTGS/NEFT payment before the tenders are opened.

IMPORTANT TERMS & CONDITIONS FOR TENDERERS. Tenderers are required to go through the same before participating in the tender.

1. The unique transaction reference on RTGS against EMD, shall be placed online at specified location for Tender for Electronic Time and Attendance Recording System. The tender shall be submitted online in two parts, viz., technical bid and price bid. **First cover containing "Technical Bid" as well as "reference of EMD, tender fee" and other specified documents and second one containing "Price Bid" (Financial Bid).**
2. The technical Bids shall be opened online in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.
3. The tenderer should furnish the Earnest Money in the form of RTGS. The amount will be retained by DDA as part of security deposit, in case tender is accepted, otherwise it will be refunded. However, no interest shall be payable on the earnest money.
4. The tender shall be submitted online in two parts, viz. Technical Bid and Price Bid.
5. **If the Higher Authority award the work of private security guard on its own competency than this agreement will be closed without any prior intimation.**

TECHNICAL BID

The bidder/tenderer who are not registered in DDA and wish to bid in DDA tender are required to pay annual charge of E-tendering of Rs. 20,000/- + GST as applicable. In case any contractor fails to make payment by the stipulate date the concerned contractor will not be eligible for tendering.

The tenderers are required to furnish following documents in Technical Bid: -

- i. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- ii. Scanned copy of Tender Application Form
- iii. Scanned copy of reference of RTGS/NEFT (EMD) (Exemption for MSME registered with NSIC subject to uploading of proof of registration.
- iv. Scanned copy of PAN No.
- v. Scanned copy of GST registration and latest return filed.
- vi. Scanned copy of ESI, EPF Registration.
- vii. Scanned copy of PSARA.
- viii. Scanned copy of Proof of requisite E-tendering fee deposited with Contractors Registration Board of DDA.

- ix. Scanned copy of Turnover Certificate in each year duly certified by Chartered Accountant.
- x. Scanned copy of completion certificate showing similar works completed during the last seven years in Government Department or Public Sector Undertaking.
- xi. Bank solvency certificate which should not be more than 6 month old from the last date of submission of tender.
- xii. Undertaking for minimum wages "that he will make payments to his staff as per minimum rates of wages as applicable in Delhi".
- xiii. Scanned copy profit /loss account of the agency during the last five years.
- xiv. Letter of Integrity Pact

Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money will not be considered.

PRICE BID (FINANCIAL BID)

- (i) Schedule of price bid in the form of BoQ_XXXXX.xls.

Earnest Money shall be through

Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring bidders/ suppliers who have not enrolled/ registered in e procurement they should have enroll/ register before participating through to website <https://eprocure.gov.in/eprocure/app>.

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and instructions for bidders posted on website shall form of bid document.
3. The bid documents consisting of plans specifications the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and down load from website Central Public Procurement Portal for E-Procurement [ahttps://eprocure.gov.in/eprocure/appor](https://eprocure.gov.in/eprocure/appor) www.dda.org.in free of cost. For any assistance on e-tendering please contact M/S National Information Centre on 18002337315.
4. But the bid can only be submitted after uploading the mandatory scanned documents such as unique transaction reference of RTGS/NEFT towards cost of bid document, EMD and other documents as specified.
5. Those contractors not registered on the website mentioned above are required to get registered be forehand if needed they can be imparted training on online tendering process as per details available on the website the intending bidder must have valid class- III digital signature to submit the bid.
6. Intending agencies/tenderers need to register themselves on the E-tendering website <https://eprocure.gov.in/eprocure/app>. Aspiring bidder's suppliers who have not enrolled /registered in e-procurement should enroll/ register before participating. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at Annexure-X regarding "Instructions for online Bid submission." For anyfurther clarification contact on 24x7 Help Desk- Toll free No-18002337315 or send a mail over to cppp.noc.in
7. Bidder registered on Contractor Register Board (CRB) of DDA as required to pay the E-Tendering annual charge as under.

S.No.	Class of contractor	Amount to be paid (P.A)
1.	Class -I	Rs. 20,000.00
2.	Class -II	Rs. 16,000.00
3.	Class -III	Rs. 14,000.00
4.	Class -IV	Rs. 10,000.00
5.	Class -V	Rs. 6,000.00

The bidders who are not registered in DDA and wish to bid in DDA tenders are required to pay annual charge of e-tendering of Rs. 20,000.00

8. Contractor can upload documents in the form of JPG format and PDF format.

9. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in green color.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0"

Therefore, if any cell is left blank and no rate is quote by the bidder, rate such item shall be treated as "0" (ZERO).

- (i) No hard copy of any document will be required to be submitted by the tenderer till the opening of the tenders. Hard copies of relevant documents will be required from the lowest tenderer (L1) only."
- (ii) Copy of Enlistment Order and certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-tendering website (CPP Portal) within the period of tender submission. Online tender documents, submitted by intending bidders, shall be opened only of those bidders, whose Earnest Money Deposit, Cost of Tender Document and other documents uploaded on web site (CPP Portal) be found in order.

१२/११/२०२०
उपनिदेशक

उद्यान खण्ड-३, दि.वि.प्रा.

Dated: ०२/११/२०२०

No. F10 (1) NIT/2020-21/Hort. III/DDA/ 864

Copy to:

1. निदेशक (उद्यान खण्ड) उत्तर-पश्चिमी, दि.वि.प्रा.
2. उपनिदेशक उद्यान खण्ड- II, V, VIII, X और द्वारका दि.वि.प्रा.
3. उपनिदेशक कोटि नियंत्रण
4. वरिष्ठ लेखाधिकारी के.ले.ई. द्वारका दि.वि.प्रा.
5. महासचिव उद्यान एसोसिएशन दि.वि.प्रा. B-1/122, अशोक विहार, Ph.- II, N.D.
6. सभी सह. निदेशक उद्यान खण्ड- 3 दि.वि.प्रा.
7. सूचना पट उद्यान खण्ड- 3 दि.वि.प्रा.
8. पोर्टल से संपर्क के लिए वेबसाइट <https://eprocure.gov.in/eprocure/app> or <https://dda.org.in>.
9. एन.आई.सी .नई दिल्ली.

१२/११/२०२०
उपनिदेशक

उद्यान खण्ड-३, दि.वि.प्रा.